UNSTRUCTURED Field Experience Log & Reflection
Instructional Technology Department

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Course: **ITEC 7460 (W02) PL & Tech Innovation**		Professor/Semester: Luscre/Fall 2013

Part I: Log
(This log contains space for up to 5 different field experiences for your 5 hours. It might be that you complete <u>one</u> field experience totaling 5 hours! If you have fewer field experiences, just delete the extra rows. Thank you!)

Date(s)	1st Field Experience Activity/Time	PSC/ISTE Standard(s)	Reflection (Minimum of 3-4 sentences per question)
8/28/2013	Troubleshooting computer issues for the school auditorium / 3 hrs.	PSC 3.5 / ISTE 3e	**1. Briefly describe the field experience. What did you learn about technology facilitation and leadership from completing this field experience?** Re-imaged a computer for use in the theater. Our system's new image required some troubleshooting. In order to get the computer to work without being connected to the network I had to change the administrator settings and add each person who would be using the computer as an administrator. I then had to track down each of these faculty members (all administrators and counselors and a few coaches) and have them log on while connected to the internet. I learned new computer skills in this process.

2. How did this learning relate to the knowledge (what must you know), skills (what must you be able to do) and dispositions (attitudes, beliefs, enthusiasm) required of a technology facilitator or technology leader? (Refer to |

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(Place an X in the box representing the race/ethnicity and subgroups involved in this field experience.)

Ethnicity	P-12 Faculty/Staff				P-12 Students			
	P-2	3-5	6-8	9-12	P-2	3-5	6-8	9-12
Race/Ethnicity:								
Asian								x
Black				x				x
Hispanic				x				x
Native American/Alaskan Native								
White				x				x
Multiracial								
Subgroups:								
Students with Disabilities								x
Limited English Proficiency								
Eligible for Free/Reduced Meals								x

the standards you selected in Part I. Use the language of the PSC standards in your answer and reflect on all 3— knowledge, skills, and dispositions.)

As a technology facilitator I need to know basic computer skills and troubleshooting and be willing to provide assistance when needed (PSC 3.5). These abilities aid me in being the technology facilitator. People know they can count on me to help whenever help is needed.

3. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed?

By troubleshooting computer issues in the auditorium I impacted communication among all stakeholders at North Paulding High School. This facility is used for meetings with students, with parents, and even for the occasional system board meetings. Being sure all technology is working is essential to maintaining a working digital learning environment.

Date(s)	2nd Field Experience Activity/Time	PSC/ISTE Standard(s)	Reflection (Minimum of 3-4 sentences per question)
9/3/2013	Set up sound system in the main gym for the College Probe Fair .5 hr.	PSC 3.2 / ISTE 3b	**1. Briefly describe the field experience. What did you learn about technology facilitation and leadership from completing this field experience?** When setting up the audio for our College Fair we were getting ear-piercing feedback from the microphones. Our sound board is in a

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Subgroups:								
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closet far removed from the gym. By partnering with our new school technologist, we both learned a method for adjusting the sound effectively, thus facilitating communication in our school.

2. How did this learning relate to the knowledge (what must you know), skills (what must you be able to do) and dispositions (attitudes, beliefs, enthusiasm) required of a technology facilitator or technology leader? (Refer to the standards you selected in Part I. Use the language of the PSC standards in your answer and reflect on all 3— knowledge, skills, and dispositions.)

My job as a technology facilitator requires me to have knowledge of basic audiovisual and digital resources (PSC 3.2). This experience broadened my knowledge in this area. As a result, students were able to hear and learn from the information being presented to them.

3. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed?
By troubleshooting audiovisual issues in the auditorium I impacted communication among all stakeholders at North Paulding High School. The gym is used for meetings with students and with parents in addition to being a classroom. Being sure all technology is working is essential to maintaining a working digital learning environment.

Date(s)	3rd Field Experience Activity/Time	PSC/ISTE Standard(s)	Reflection (Minimum of 3-4 sentences per question)
9/10/2013	Attended System Technology Integration Committee Meeting 2 hr.	PSC 1.1, 1.2, 1.4 ISTE 1a, 1b, 1d	**1. Briefly describe the field experience. What did you learn about technology facilitation and leadership from completing this field experience?** As a member of the system Technology Integration Committee, I engage in leadership, planning, and diffusion of innovations. In this meeting I learned about how the Bring Your Own Technology Policy will be rolled out and tips for using Skydrive and Outlook. I also got a tour of the ESEP Digital Learning Lab with adaptive technology.

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2. How did this learning relate to the knowledge (what must you know), skills (what must you be able to do) and dispositions (attitudes, beliefs, enthusiasm) required of a technology facilitator or technology leader? (Refer to the standards you selected in Part I. Use the language of the PSC standards in your answer and reflect on all 3—knowledge, skills, and dispositions.)
As a member of this leadership committee I must have the knowledge necessary to lead our school in the effective use of technology through vision, planning, and diffusion of change. Through my participation in this committee I share a vision for technology innovation at the system and local level. I engage in strategic planning to introduce change and diffuse the technology throughout the school and system.

3. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed?
This field experience improved my effectiveness as a leader of technology innovation at North Paulding High School and expanded my knowledge and skill in using technology. By sharing our vision, our committee members plan for the utilization of new tools for productivity and

			Reflection

learning to enhance education in Paulding County Schools.

Date(s)	4th Field Experience Activity/Time	PSC/ISTE Standard(s)	**Reflection** (Minimum of 3-4 sentences per question)
0/2013	Conducted a professional learning workshop introducing Infinite Campus Messenger and SMART Sync to entire faculty. 8 hrs.	PSC 1.4, 5.2, 6.1 ISTE 1d, 4b, 4c	**1. Briefly describe the field experience. What did you learn about technology facilitation and leadership from completing this field experience?** After discovering the messenger module in Infinite Campus in my coaching experience, my principal asked me to train the entire staff on this feature on our next professional learning day. I presented the innovation each planning period along with an introduction to SMART Sync, a computer monitoring software recently installed in our labs. I learned effective techniques for disseminating innovations and being an agent of change.

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2. How did this learning relate to the knowledge (what must you know), skills (what must you be able to do) and dispositions (attitudes, beliefs, enthusiasm) required of a technology facilitator or technology leader? (Refer to the standards you selected in Part I. Use the language of the PSC standards in your answer and reflect on all 3—knowledge, skills, and dispositions.)
I already had a working knowledge of Infinite Campus and Synchroneyes which is an older version of SMART Sync (PSC 2.1). This experience broadened my

Eligible for Free/Reduced Meals								x

knowledge base for our electronic gradebook and the new features in SMART Sync. My enthusiasm for the innovation increased in response to the positive feedback I received from the faculty (PSC 5.2). Several commented that they wished I would do all their professional learning training which made me immediately begin thinking of future training session I could propose (PSC 6.2).

3. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed? This innovation impacted my faculty by improving their communication abilities and therefore giving them more time to devote to improving their instruction. It impacted the students and parents by improving communication regarding grades and tutoring. The impact will be assessed on the next planning day via a formal Google Form survey of the staff. The survey will also be sent to parents and students via IC Messenger.